NOBLE CROSSING ELEMENTARY PTO MONEY COUNT SHEET

NOBLE CROSSING ELEMENTARY
5670 NOBLE CROSSING PARKWAY
NOBLESVILLE, IN 46062
(317) 773- 2850

TO

DEPOSIT FORM

Activity/Event:	Date:

CASH:

# of Bills		Denomination	Total
	X	$100	
	X	$50	
	X	$20	
	X	$10	
	X	$5	
	X	$2	
	X	$1	

# of Coins		Denomination	Total
	X	$0.25	
	X	$0.10	
	X	$0.05	
	X	$0.01	

CHECKS:

# of Checks		Check Amount	Total
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		
	X		

Currency Total:		Total # of checks:	
Coin Total:		Check Total:	

DEPOSIT TOTAL

Prepared By (print name & sign):

(We the above have received and counted the fund as noted in the boxes above. **TWO** signatures and **TWO** counts required.)

TREASURER'S USE:

Date Received:_____ Date Deposit:_____

INSTRUCTIONS:

Complete one form per event even if multiple events are being combined in same deposit. Checks should be stamped on the back with "FOR DEPOSIT ONLY" and event written in memo line. Place completed form(s) in "PTO Treasurer" mailbox.